

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 9, 2024 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 9, 2024, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Teresa Stagliano	Peter MacFarland	Stewart Strauss
John Pearson	Bill Patterson	Barbara McGinnis

Also present: Michael McGann, Manager
Wendy McKenna, Solicitor
Alex Dyke, Engineer

I. CALL TO ORDER Teresa Stagliano called the meeting to order at 11:00 AM.

II. REORGANIZATION – Wendy McKenna was appointed temporary Chairperson.

Wendy asked for nominations of officers:

Stewart Strauss **moved** to nominate all incumbent officers to their current position. John Pearson **seconded** the motion.

Chairman – Teresa Stagliano
Vice Chairman – Peter MacFarland
Treasurer – Barbara McGinnis
Assistant Treasurer – Bill Patterson
Secretary – Stewart Strauss
Assistant Secretary – John Pearson

Hearing no other nominations, the motion was **unanimously approved**.

Appointment of Professional Staff

John Pearson **moved** to appoint Robert L. Brant & Associates as Authority Solicitor. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

John Pearson **moved** to appoint Gilmore & Associates as Authority Engineer. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Peter MacFarland **moved** to appoint Maillie, LP as Auditor. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Primary Depository

Peter MacFarland **moved** to have The Victory Bank serve as a primary depository with authorized signers to be the Chairman, Treasurer and Manager. John Pearson **seconded** the motion and it was **unanimously approved**.

Barbara McGinnis **moved** to have PLGIT serve as a primary depository with authorized signers to be the Chairman, Treasurer and Manager. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

Stewart Strauss **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. John Pearson **seconded** the motion and it was **unanimously approved**.

III. MINUTES

Stewart Strauss **moved** to approve the minutes as presented for the Regular Meeting held December 12, 2023. John Pearson **seconded** the motion and it was **unanimously approved**.

IV. EXECUTIVE SESSION – None

V. PUBLIC COMMENTS – None

VI. MANAGER’S REPORT – Michael McGann

Capacity Rights Agreements – 1 EDU

John Pearson **moved** to approve the Capacity Rights Agreements as follows:

Cafone, Spring Mill Lane, Upper Providence Township – 1 EDU

Bill Patterson **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – 2 EDUs

Stewart Strauss **moved** to approve the Capacity Rights Return as follows:

201 Canal Street, Upper Providence Township – 1 EDU

929 Port Providence Road, Upper Providence Township – 1 EDU

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Chapter 94 Consistency Letters – None

Generator Installation Project

Stewart Strauss **moved** to approve Change Order No. 1, modification to generator/switchgear foundation and pad in accordance with the revised drawings to install conduits/busways underground resulting in a net decrease to the contract in the amount of \$24,124.00. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Finance Reports

Bill Patterson **moved** to accept the Finance Reports for December 2023. John Pearson **seconded** the motion and it was **unanimously approved**.

VIII. TREASURER’S REPORT – Barbara McGinnis

John Pearson **moved** to approve the payment of bills in the total amount of \$133,498.83. Teresa Stagliano **seconded** the motion and it was **unanimously approved**.

Teresa Stagliano **moved** to ratify payments for utilities and insurances in the amount of \$39,307.74. Bill Patterson **seconded** the motion and it was **unanimously approved**.

IX. ENGINEER’S REPORT – Alex Dyke

Alex Dyke provided updates on the Primary Clarifier Project and Generator Project.

X. SOLICITOR’S REPORT – Wendy McKenna

XI. UNFINISHED BUSINESS –

Michael McGann provided an update regarding the Perkiomen Watershed Conservancy’s request to use the Cider Mill Road Property as a parking area for access to the Arcola Island. Upper Providence Township does not have an issue with it and he is waiting for a response from Montgomery County Parks Department.

Bill Patterson reported that all of the School House Run pipes have been TV’d and Manholes have been repaired. The Board Members request Michael McGann inspect all of the manholes prior to LPVRS accepting dedication.

XII. NEW BUSINESS – None

XIII. ADJOURNMENT

The meeting was adjourned at 11:35 PM.

Respectfully submitted,

Stewart Strauss