

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY  
MINUTES OF MARCH 14, 2023 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on March 14, 2023, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland	Barbara McGinnis
John Pearson	Bill Patterson	Stewart Strauss

Also present: Michael McGann, Manager  
Wendy McKenna, Solicitor  
Alex Dyke, Engineer

**I. CALL TO ORDER** – Terrie Stagliano called the meeting to order at 11:00 AM.

**II. MINUTES** – Barbara McGinnis **moved** to approve the minutes as presented for the Regular Meeting held February 14, 2023. Peter MacFarland **seconded** the motion and it was **approved 4-0**. Stewart Strauss abstained due to his absence from the meeting.

**III. EXECUTIVE SESSION** – Personnel

The meeting adjourned to Executive Session at 11:05 AM and reconvened at 11:15 AM.

Terrie Stagliano **moved** to recognize Bob Kershner’s retirement with his last day of employment on April 7, 2023 and authorizing the payment of accumulated sick leave, vacation leave and personal leave in the amount of \$31,159.59. The motion was **seconded** by Peter MacFarland and it was **unanimously approved**.

Terrie Stagliano **moved** to approve Warren Lick as the Compliance Coordinator and increase his pay rate by \$1.00 per hour. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

**IV. PUBLIC COMMENTS** – None

**V. MANAGER’S REPORT** – Michael McGann

Capacity Rights Agreements – 3 EDUs

Stewart Strauss **moved** to approve the Capacity Rights Agreements as follows:

Doyle Woods, LLC., Squirrel Hill Road, Skippack Township – 1 EDU

Wright, Bechtel Road, Upper Providence Township – 1 EDU

Schappel, Marchwood Drive, Upper Providence Township – 1 EDU

Bill Patterson **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – 2 EDUs

John Pearson **moved** to approve the Chapter 94 letters as follows:

Chesco Real Estate, East Lindfield Trappe Road Township – 2 EDUs

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Sludge Storage Tank Mixer Project

Stewart Strauss **moved** to authorize Pay Application No. 8 payable to Eastern Environmental Contractors, Inc. in the amount of \$3,040.00. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Primary Tank Scum Trough Replacement Project

John Pearson **moved** to authorize the proposal for removal and replacement of 11 scum troughs by Eastern Environmental Contractors, Inc. in the amount of \$234,000.00. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Vehicle Sale Authorization

Barbara McGinnis **moved** to authorize the sale of the following vehicles:

2004 Ford F250 w/ plow & salt spreader – \$5,000 minimum (post on municibid)

2005 John Deere Gator - \$250

2003 Golf Cart - \$100 minimum

2004 Golf Cart - \$100 minimum

John Pearson **seconded** the motion and it was **unanimously approved**.

Finance Reports

Terrie Stagliano **moved** to accept the finance reports for February 2023. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

**VI. TREASURER’S REPORT – Barbara McGinnis**

John Pearson **moved** to approve the payment of bills in the amount of \$162,625.81. Bill Patterson **seconded** the motion and it was **unanimously approved**.

John Pearson **moved** to ratify payments for construction, utilities and insurances in the amount of \$78,679.98. Terrie Stagliano **seconded** the motion and it was **unanimously approved**.

**VII. ENGINEER’S REPORT – Alex Dyke**

Alex Dyke submitted a written report and provided an update on capital projects at the WWTP.

**VIII. SOLICITOR’S REPORT – Wendy McKenna**

Wendy McKenna submitted a written report and offered to answer any questions.

**IX. UNFINISHED BUSINESS – none**

**X. NEW BUSINESS – none**

**XI. ADJOURNMENT**

The meeting was adjourned at 11:27 PM.

Respectfully submitted,

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Stewart Strauss