

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 10, 2023 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 10, 2023, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Teresa Stagliano	Peter MacFarland	John Pearson
Bill Patterson	Barbara McGinnis	

Stewart Strauss was absent

Also present: Michael McGann, Manager
Wendy McKenna, Solicitor
William Dingman, Engineer
Alex Dyke, Engineer

I. CALL TO ORDER Teresa called the meeting to order at 11:00 AM.

II. REORGANIZATION – Teresa Stagliano **moved** to appoint Wendy McKenna as temporary Chairperson. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Wendy asked for nominations of officers:

Peter MacFarland **moved** to nominate all incumbent officers to their current position. John Pearson **seconded** the motion.

Chairman – Teresa Stagliano
Vice Chairman – Peter MacFarland
Treasurer – Barbara McGinnis
Assistant Treasurer – Bill Patterson
Secretary – Stewart Strauss
Assistant Secretary – John Pearson

Hearing no other nominations, the motion was **unanimously approved**.

Appointment of Professional Staff

Barbara McGinnis **moved** to appoint Robert L. Brant & Associates as Authority Solicitor, Gilmore & Associates as Authority Engineer and Maillie, LP as Auditor. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Primary Depository

Barbara McGinnis **moved** to have The Victory Bank and PLGIT serve as a primary depositories with authorized signers to be the Chairman, Treasurer and Manager. John Pearson **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

Peter MacFarland **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. Bill Patterson **seconded** the motion and it was **unanimously approved**.

III. MINUTES

John Pearson **moved** to approve the minutes as presented for the Regular Meeting held December 13, 2022. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

IV. EXECUTIVE SESSION – None

V. PUBLIC COMMENTS – None

VI. MANAGER’S REPORT – Michael McGann

Capacity Rights Agreements – 11 EDUs

Barbara McGinnis **moved** to approve the Capacity Rights Agreements as follows:

- Life Tree Pharmacy Services, Inc., Blue Heron Drive, Perkiomen Township – 1 EDU
- Moyer, Green Valley Drive, Upper Providence Township – 1 EDU
- Kyle, Marshwood Drive, Upper Providence Township – 1 EDU
- Moscirella, Marshwood Drive, Upper Providence Township – 1 EDU
- Reichert, Old State Road, Upper Providence Township – 1 EDU
- Wolaniuk, Marshwood Drive, Upper Providence Township – 1 EDU
- Sarpong & Judish, Brookdale Drive, Upper Providence Township – 1 EDU
- Lui, Rosemont Lane, Upper Providence Township – 1 EDU
- Kappen, Fruit Farm Road, Upper Providence Township – 1 EDU
- Hudak, Marshwood Drive, Upper Providence Township – 1 EDU
- DeDominic, Pleasant Lane, Upper Providence Township – 1 EDU

Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – 4 EDUs

John Pearson **moved** to approve the Capacity Rights Return as follows:

- Joca Owner LP, 660 Hollow Road, Upper Providence Township – 2 EDUs
- Joca Owner LP, 680 Hollow Road, Upper Providence Township – 2 EDUs

Bill Patterson **seconded** the motion and it was **unanimously approved**.

Chapter 94 Consistency Letters – 25 EDUs (23 new EDUs)

Peter MacFarland **moved** to approve the Chapter 94 Letters as follows:

- Church Road, Lower Providence Township – 25 EDUs (23 new EDUs)

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

PCMI Project

John Pearson **moved** to approve Pay Application No. 43 payable to Allan Myers, L.P. in the amount of \$318,258.38.

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

PCMI Project

Bill Patterson **moved** to approve Change Order No. 17, quantity reconciliation for actual quantities as measured in the field versus estimated bid quantities resulting in a net decrease in the contract price of \$86,544.02. John Pearson **seconded** the motion and it was **unanimously approved**.

Sludge Tank Utilization Project

Barbara McGinnis **moved** to approve Pay Application No. 6 payable to Eastern Environmental Contractors, Inc. in the amount of \$19,570.00. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Finance Reports

Barbara McGinnis **moved** to accept the Finance Reports for December 2022. Bill Patterson **seconded** the motion and it was **unanimously approved**.

VIII. TREASURER’S REPORT – Barbara McGinnis

John Pearson **moved** to approve the payment of bills in the total amount of \$406,169.82. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Bill Patterson **moved** to ratify payments for utilities and insurances in the amount of \$21,038.14. John Pearson **seconded** the motion and it was **unanimously approved**.

IX. ENGINEER’S REPORT – William Dingman and Alex Dyke

Bill Dingman submitted a report providing an update on the Middle Interceptor.

Alex Dyke submitted a report providing an update on Capital Projects.

X. SOLICITOR’S REPORT – Wendy McKenna

Wendy McKenna submitted a written report and offered to answer any questions.

John Pearson **moved** to approve Resolution No. 2023-01, providing to decrease the user fee payable by each local Authority upon certain conditions reflecting Act 43 of 2021. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

XI. UNFINISHED BUSINESS – None

XII. NEW BUSINESS – None

XIII. ADJOURNMENT

The meeting was adjourned at 11:30 PM.

Respectfully submitted,

Stewart Strauss