

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF OCTOBER 11, 2022 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on October 11, 2022, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland	Barbara McGinnis
John Pearson	Bill Patterson	Stewart Strauss

Also present: Michael McGann, Manager
Robert Brant, Solicitor
Bill Dingman, Engineer
Alex Dyke, Engineer

I. CALL TO ORDER – Terrie Stagliano called the meeting to order at 11:00 AM.

II. MINUTES – John Pearson **moved** to approve the minutes as presented for the Regular Meeting held September 13, 2022. Barbara McGinnis **seconded** the motion and it was **approved**. Peter MacFarland and Stewart Strauss abstained from the vote due to their absence from the meeting.

III. EXECUTIVE SESSION – Personnel

The meeting adjourned to executive session at 11:05 AM and reconvened at 11:16 AM to discuss a personnel matter.

IV. PUBLIC COMMENTS – None

V. MANAGER’S REPORT – Michael McGann

Capacity Rights Agreements – 4 EDUs

Stewart Strauss **moved** to approve the Capacity Rights Agreements as follows:

Ebru Coffee, Egypt Road, Lower Providence Township – 1 EDU

Wawa, S. Trooper Road, Lower Providence Township – 1 EDU

Horizon Services, Adams Avenue, Lower Providence Township – 1 EDU

Port Providence LLC, Port Providence Road, Upper Providence Township – 1 EDU

Bill Patterson **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – 3 EDUs

Barbara McGinnis **moved** to approve the Chapter 94 letters as follows:

Providence Business Park III, LLC – PD Homes, Upper Providence Township – 2 EDUs

Evansburg Road, Skippack Township – 1 EDU

John Pearson **seconded** the motion and it was **unanimously approved**.

PCMI Project

Peter MacFarland **moved** to approve Change Order No. 16, Global Resolution to Outstanding Issues, payable to Allan Myers, L.P. in the amount of \$49,000 and 54 additional days of contract time.

Bill Patterson **seconded** the motion and it was **unanimously approved**.

PCMI Project

John Pearson **moved** to approve Pay Application No. 40 payable to Allan Myers, L.P. in the amount of \$485,699.38.

Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Sludge Storage Tank Mixer Project

Barbara McGinn **moved** to approve Pay Application No. 4 payable to Eastern Environmental Contractors, Inc. in the amount of \$118,081.50. Bill Patterson **seconded** the motion and it was **unanimously approved**.

Budget

Michael McGann presented a draft operating budget for calendar/fiscal year 2023. The draft budget reflects an increase in treatment charges to \$204 per year. Michael McGann and Bill Dingman also recommend evaluating the current tapping fee.

Stewart Strauss **moved** to authorize Gilmore & Associates to complete a Tapping Fee Study. John Pearson **seconded** the motion and it was **unanimously approved**.

Finance Reports

Barbara McGinnis **moved** to accept the finance reports for September 2022. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

VI. TREASURER'S REPORT – Barbara McGinnis

John Pearson **moved** to approve the payment of bills in the amount of \$722,805.77. Bill Patterson **seconded** the motion and it was **unanimously approved**.

John Pearson **moved** to ratify payments for utilities and insurances in the amount of \$75,788.48. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

VII. ENGINEER'S REPORT – Bill Dingman, Alex Dyke

William Dingman submitted a written report providing updated information regarding the Middle Interceptor.

Alex Dyke provided an update on capital projects at the WWTP.

VIII. SOLICITOR'S REPORT – Robert Brant

Robert Brant submitted a written report and offered to answer any questions.

IX. UNFINISHED BUSINESS – none

X. NEW BUSINESS – none

XI. ADJOURNMENT

The meeting was adjourned at 11:44 PM.

Respectfully submitted,

Stewart Strauss