

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 12, 2021 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 12, 2021, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland (via Zoom)	John Pearson
Stewart Strauss	Dean Becker (via Zoom)	Barbara McGinnis

Also present: Michael McGann, Manager
Wendy McKenna, Solicitor (via Zoom)
William Dingman, Engineer (via Zoom)

I. CALL TO ORDER Terrie Stagliano called the meeting to order at 11:00 AM.

II. REORGANIZATION – The meeting was turned over to Wendy McKenna. Wendy asked for nominations of officers with the option of individual nominations or a single motion covering all officers:

Stewart Strauss **moved** to nominate all board members in their current roles as follows:

Chairman:	Theresa Stagliano
Vice Chairman:	Peter MacFarland
Treasurer:	Barbara McGinnis
Assistant Treasurer:	Dean Becker
Secretary:	Stewart Strauss
Assistant Secretary:	John Pearson

John Pearson **seconded** the motion for nominations.

Dean Becker **moved** to close nominations; Peter MacFarland **seconded** the motion to close nominations.

Stewart Strauss **moved** to elect the officers as nominated. John Pearson **seconded** the motion and it was **unanimously approved**.

Appointment of Professional Staff

Stewart Strauss **moved** to appoint Robert L. Brant & Associates as Authority Solicitor, John Pearson **seconded** the motion and it was **unanimously approved**.

John Pearson moved to appoint Gilmore & Associates as Authority Engineer, Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Dean Becker **moved** to appoint Maillie, LP as Auditor, John Pearson **seconded** the motion and it was **unanimously approved**.

Primary Depository

John Pearson **moved** to have The Victory Bank serve as a primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Stewart Strauss **moved** to have PLGIT serve as a primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. John Pearson **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

John Pearson **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Schedule of Fees

Stewart Strauss **moved** to approve the fee schedule effective January 1, 2021. John Pearson **seconded** the motion and it was **unanimously approved**.

III. MINUTES

Stewart Strauss **moved** to approve the minutes as presented for the Regular Meeting held December 8, 2020. John Pearson **seconded** the motion and it was **unanimously approved**.

IV. EXECUTIVE SESSION – Personnel

The meeting adjourned to executive session at 11:10 to discuss a personnel matter and resumed at 11:20 with no action taken by the Board.

V. PUBLIC COMMENTS – None

VI. MANAGER’S REPORT – Michael McGann

Capacity Rights Agreements – 55 EDUs

Stewart Strauss **moved** to approve the Capacity Rights Agreements as follows:

Willauer, Evansburg Road, Skippack TWP – 1 EDU

Ames, Heckler Road, Skippack TWP – 1 EDU

Wirant, Lewis Road, Upper Providence TWP – 1 EDU

UPT Emergency Service Facility, Black Rock Road, Upper Providence TWP – 4 EDUs

Moscariello – Crosskeys/Ridge, Lower Providence TWP – 48 EDUs

John Pearson **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – 6 EDUs

John Pearson **moved** to authorize the release of the Chapter 94 Consistency Letters.

Sharp Water Culligan, Madison Ave., Lower Providence TWP – 5 EDUs

Cugnini, Egypt Road, Lower Providence TWP – 1 EDU

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

PCMI Project

Barbara McGinnis **moved** to approve Pay Application #19 payable to Allan Myers, L.P. in the amount of \$579,287.82.

John Pearson **seconded** the motion and it was **unanimously approved**.

PCMI Project

Stewart Strauss **moved** to approve Change Order #8, contract time extension of eighteen (18) days at no cost due to weather, contingent upon Allan Myers, L.P. providing an acceptable plan for increased productivity. The Board expresses some concern over continued delays. John Pearson **seconded** the motion and it was **unanimously approved**.

William Kummerer Retirement – Accumulated sick time

Barbara McGinnis **moved** to authorize payment of accumulated sick time in accordance with the LPVRSa handbook, in the amount of \$14,684.31, to William Kummerer. John Pearson **seconded** the motion and it was **unanimously approved**.

Finance Reports

John Pearson **moved** to accept the Finance Reports for December 2020. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

VIII. TREASURER’S REPORT –

Barbara McGinnis **moved** to approve the payment of bills in the total amount of \$687,512.87. John Pearson **seconded** the motion and it was **unanimously approved**.
Barbara McGinnis **moved** to ratify payments for utilities and insurances in the amount of \$101,336.51. Dean Becker **seconded** the motion and it was **unanimously approved**.

IX. ENGINEER’S REPORT – William Dingman

Bill Dingman submitted a written report and provided an update on the Middle Interceptor.

X. SOLICITOR’S REPORT – Wendy McKenna

Wendy McKenna submitted a written report and offered to answer any questions.

XI. UNFINISHED BUSINESS –

XII. NEW BUSINESS –

XIII. ADJOURNMENT

The meeting was adjourned at 12:10 PM.

Respectfully submitted,

Stewart Strauss