

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 14, 2020 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 14, 2020, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland	John Pearson
Dean Becker	Barbara McGinnis	

Stewart Strauss was absent.

Also present: Michael McGann, Manager Robert Brant, Solicitor
William Dingman, Engineer Tom DiMarzio, Chief of O&M

I. CALL TO ORDER Terrie Stagliano called the meeting to order at 11:00 AM.

II. REORGANIZATION – The meeting was turned over to Robert Brant. Robert Brant asked for nominations of officers as follows:

Chairman: Peter MacFarland **moved** to nominate Terrie Stagliano as Chairman.
Dean Becker **moved** to close nominations, Peter MacFarland **seconded** the motion and hearing no other nominations, Terrie Stagliano was **unanimously approved** as Chairman.

Vice Chairman: Terrie Stagliano **moved** to nominate Peter MacFarland as Vice Chairman.
Dean Becker **moved** to close nominations, Barbara McGinnis **seconded** the motion and hearing no other nominations, Peter MacFarland was **unanimously approved** as Vice Chairman.

Treasurer: Terrie Stagliano **moved** to nominate Barbara McGinnis as Treasurer.
Dean Becker **moved** to close nominations, Peter MacFarland **seconded** the motion and hearing no other nominations, Barbara McGinnis was **unanimously approved** as Treasurer.

Assistant Treasurer: Terrie Stagliano **moved** to nominate Dean Becker as Assistant Treasurer.
Peter MacFarland **moved** to close nominations, Barbara McGinnis **seconded** the motion and hearing no other nominations, Dean Becker was **unanimously approved** as Assistant Treasurer.

Secretary: Terrie Stagliano **moved** to nominate Stewart Strauss as Secretary.
Dean Becker **moved** to close nominations, Barbara McGinnis **seconded** the motion and hearing no other nominations, Stewart Strauss was **unanimously approved** as Secretary.

Assistant Secretary: Terrie Stagliano **moved** to nominate John Pearson as Assistant Secretary.
Dean Becker **moved** to close nominations, Barbara McGinnis **seconded** the motion and hearing no other nominations, John Pearson was **unanimously approved** as Assistant Secretary.

Appointment of Professional Staff

Terrie Stagliano **moved** to appoint Robert L. Brant & Associates as Authority Solicitor, Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Terrie Stagliano moved to appoint Gilmore & Associates as Authority Engineer, Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Terrie Stagliano **moved** to appoint Maillie, LP as Auditor, Dean Becker **seconded** the motion and it was **unanimously approved**.

Primary Depository

Terrie Stagliano **moved** to have The Victory Bank serve as a primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Terrie Stagliano **moved** to have PLGIT serve as a primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

Terrie Stagliano **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Schedule of Fees

Terrie Stagliano **moved** to approve the fee schedule effective January 1, 2020. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

III. MINUTES

Peter MacFarland **moved** to approve the minutes as presented for the Regular Meeting held December 10, 2019. Barbara McGinnis **seconded** the motion and it was **approved 3-0**. Dean Becker and John Pearson abstained from the vote.

IV. EXECUTIVE SESSION – None

V. PUBLIC COMMENTS – None

VI. MANAGER’S REPORT – Michael McGann

Michael McGann announced the Buck Santana submitted his letter of resignation. Michael reported he will advertise for the operator position.

Capacity Rights Agreements – 2 EDUs

Barbara McGinnis **moved** to approve the Capacity Rights Agreements as follows:
Connelly, Upper Indian head Road, Upper Providence Township – 1 EDU
Dunkin Donuts, Ridge Pike, Lower Providence Township – 1 EDU
Dean Becker **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – None

PCMI Project

Dean Becker **moved** to approve Pay Application #6 payable to Allan Myers, L.P. in the amount of \$648,847.12.

Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Resolution 2020 -01

Peter MacFarland **moved** to adopt Resolution 2020-01 authorizing the execution of the Agreement to Authorize Electronic Access to PENNDOT Systems. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Finance Reports

Barbara McGinnis **moved** to accept the Finance Reports for December 2019. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

VII. CHIEF OF OPERATIONS & MAINTENANCE REPORT – Tom DiMarzio

Submitted a written report and offered to answer any questions.

VIII. TREASURER’S REPORT –

Barbara McGinnis **moved** to approve the payment of bills in the total amount of \$848,461.22.

Dean Becker **seconded** the motion and it was **unanimously approved**.

Barbara McGinnis **moved** to ratify payments for utilities and insurances in the amount of \$62,923.72. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

IX. AUTHORITY ENGINEER’S REPORT – William Dingman

Bill Dingman submitted a written report and provided an update on the Middle Interceptor.

Dean Becker **moved** to approve the shop drawing submittal for the Class 200 pipe for the Middle Interceptor Project. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

X. SOLICITOR’S REPORT – Wendy McKenna

Wendy McKenna submitted a written report and offered to answer any questions.

XI. UNFINISHED BUSINESS –

XII. NEW BUSINESS –

Dean Becker **moved** to hire GHD as a consultant for Bald Eagle protection compliance in accordance with the rates submitted with the project estimate. Principal = \$180.00/hr, Senior Biologist = \$165.00/hr, Scientist = \$110.00/hr

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

XIII. ADJOURNMENT

The meeting was adjourned at 11:57 PM.

Respectfully submitted,

Stewart Strauss