

**CAPACITY APPLICATION INSTRUCTIONS**  
**Multiple EDU's OR Single Non-Residential EDU**  
**Requiring Land Development Planning**

1. Property owner must complete and sign a "Capacity Access Application Form". The equitable owner of a property may sign the application and the Capacity Right Agreement with proof of equitable ownership and authorization from the owner of record.
2. Forward the following to the Regional Authority for review:
  - a) Two (2) copies of the completed sewerage Capacity Access Application Form for the number of EDU's. If the number of EDU's in the application and agreement are different than the calculation by the Authority Engineer, the applicant will be informed of the number of EDU's required to be purchased and any deficiencies in the information submitted for review. After deficiencies are addressed satisfactorily, the applicant shall then submit a revised application.
  - b) For non-residential uses, the applicant shall provide at least 24 consecutive months of water consumption data from an existing facility owned by the applicant. If there is no existing facility, water consumption data from three (3) similar facilities based on square feet and type of use must be submitted to the Regional Authority for evaluation.
  - c) Two (2) copies of the Municipality Approved Preliminary Plans – include only:
    - 1) General Plan containing the a) final topography, b) eight inch and larger sewer location, c) lateral location to service proposed buildings/residences, d) proposed roads and sanitary sewer easements shown.
    - 2) Plan and Profile of the sanitary sewers.
  - d) Two (2) copies of the Municipal Preliminary Plan approval letter or resolution, or waiver if granted by the municipality.
  - e) Check in the amount of \$275.00 for the review of the plan, Planning Module/Planning Module Exemption review and analysis of EDU's to be purchased.
  - f) Signed Plan Review Agreement.

If a subdivision is approved as a phased plan by the Municipality, the applicant can submit a separate capacity application for each phase to LPVRSa. LPVRSa will release the Chapter 94 consistency determination letter in phases for submission to PA DEP. LPVRSa will also sell capacity in phases to the applicant prior to each phase approval by the local Municipality.

LPVRSa sell capacity on a first come, first served basis. Capacity allocated under a planning module/Chapter 94 letter is not guaranteed until LPVRSa is paid in full for all EDU fees.

If the municipality in which the development is located is not able or willing to withhold the release of the final plan for recording until LPVRSa is paid in full for all capacity authorized under the planning module or Chapter 94 consistency letter, the developer will be required to pay for all EDU fees before the planning module/Chapter 94 letter is completed by LPVRSa and released for submission to DEP. In order to purchase capacity, the developer must submit the following.

- g) Three (3) signed copies of the “Capacity Rights Agreement” for the number of EDU’s as calculated by the LPVRSa engineer. The agreement **must be signed by the property owner and the local authority/municipality before being submitted to the Regional Authority.** All information on the agreement **must be typed or printed legibly in black ink.** The signature of the applicant must be notarized (see page 5 of the agreement). In order for an agreement to be considered for approval by LPVRSa, it must be received **no later than one (1) week prior** to the monthly Regional Sewer Authority meeting. LPVRSa meeting dates are posted on the website at [lpvrso.org](http://lpvrso.org) or call 610-676-9040 to verify the next meeting date.
- h) A **certified bank check** in the amount of \$2,965.00 for each EDU that is required to be purchased. All checks to the Regional Sewer Authority must be made payable to: “**Lower Perkiomen Valley Regional Sewer Authority**”.