

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY  
MINUTES OF DECEMBER 10, 2019 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on December 10, 2019, commencing at 11:00 AM at the Administration Building, Oaks, PA, with the following members, present:

Terri Stagliano	Peter MacFarland	Robert Fieo
Barbara McGinnis	Stewart Strauss	

Dean Becker was absent from the meeting.

Also present: Michael McGann, Manager                      Wendy McKenna, Solicitor  
Tom DiMarzio, Chief of O&M                      William Dingman, Engineer

**I. CALL TO ORDER** Terri Stagliano called the meeting to order at 11:50 AM.

**II. MINUTES**

Stewart Strauss **moved** to approve the minutes as presented for the Regular Meeting held November 12, 2019. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

**III. EXECUTIVE SESSION** – Personnel and Litigation – The Board held an executive session from 11:00 AM to 11:50 AM to discuss personnel and legal matters.

**IV. PUBLIC COMMENTS** – None

**V. MANAGER’S REPORT – Michael McGann**

Michael McGann submitted a written report.

Capacity Rights Agreements – 51 EDUs

Robert Fieo **moved** to approve the Capacity Rights Agreements as follows:

Venezia, Rogers Road, Lower Providence Township – 1 EDU  
Homes with Hearts, Pughtown Road, Upper Providence Township – 1 EDU  
615 Egypt Road LP, Egypt Road, Upper Providence Township – 47 EDU  
Blattner, Gravel Pike, Perkiomen Township – 2 EDUs

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer – None

Capacity Rights Return – 1 EDU

Peter MacFarland **moved** to approve the return of capacity agreements as follows:

Rice, Gertrude Avenue, Lower Providence Township – 1 EDU

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Chapter 94 Consistency Letters – 9 EDUs

Robert Fieo **moved** to approve the release of Chapter 94 Determination Letters as follows:

Pleasant Lane SS Ext., Upper Providence Township – 9 EDUs

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

PCMI Project

Robert Fieo **moved** to approve Pay Application #5 payable to Allan Myers, L.P. in the amount of \$1,123,626.00.

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Purchase Authorization

Stewart Strauss **moved** to authorize the purchase and installation of five new computer workstations from Comp-U-Ship in the total amount of \$7,835.00.

Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Relinquishment of Easements

Peter MacFarland **moved** to authorize the execution of the Settlement and Stipulation Agreements for the Revocation of Declaration of Taking and Relinquishment of Easements for Kaczor, Beyer and Donahue, including payment of legal fees in the amount of \$4,000.00 per condemnation to the law firm of Hughes, Kalkbrenner, Ozorowski, LLP.

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Robert Fieo **moved** to authorize the execution of the Settlement and Stipulation Agreements for the Revocation of Declaration of Taking and Relinquishment of Easements for the property formerly owned by Schultz, now owned by Kaczor. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

Finance Reports

Stewart Strauss **moved** to approve the November 2019 Finance Reports. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

**VI. CHIEF OF OPERATIONS AND MAINTENANCE REPORT – Thomas DiMarzio**

Tom DiMarzio submitted a written report and provided an update on projects and maintenance activities in the plant.

**VII. TREASURER'S REPORT – Robert Fieo**

Barbara McGinnis **moved** to approve the payment of bills in the total amount of \$1,249,302.08.

Peter MacFarland **seconded** the motion and it was **unanimously approved**.

Stewart Strauss **moved** to ratify payment of bills in the amount of \$26,796.43 for utilities and insurance. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

**VIII. AUTHORITY ENGINEER'S REPORT – William Dingman**

Bill Dingman submitted a written report. Bill provided an update on the PCMI project.

Stewart Strauss **moved** to authorize the Solicitor to meet with the Attorney representing Providence Place in order to finalize the revised access easement to the Authority's Interceptor.

Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

**IX. SOLICITOR’S REPORT – Wendy McKenna**

Wendy McKenna submitted a written report and offered to answer any questions.

**X. UNFINISHED BUSINESS**

Stewart Strauss **moved** to approve the 2020 wages for Authority employees as presented by the Michael McGann. Robert Fieo **seconded** the motion and it was **unanimously approved**.

Stewart Strauss **moved** to approve the renewal of the Health Insurance plan for the Authority employees for 2020. Barbara McGinnis **seconded** the motion and it was **unanimously approved**.

**XI. NEW BUSINESS**

Robert Fieo **moved** to authorize the advertisement for the 2020 meeting dates for the Authority. Meetings will continue to be held on the second Tuesday of the month at 11:00 AM. Peter MacFarland **seconded** the motion and it was **unanimously approved**.

**XII. ADJOURNMENT**

The meeting was adjourned at 12:16 PM.

Respectfully submitted,

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Stewart Strauss, Secretary