

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JANUARY 12, 2017 MEETING**

A Re-Organization & Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on January 12, 2017, commencing at 5:00 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Peter MacFarland	Robert Fieo
Richard Kratz	Paul Smith	Stewart Strauss

Also present: Michael McGann, Manager Wendy McKenna, Solicitor
William Dingman, Engineer

I. CALL TO ORDER Terrie Stagliano called the meeting to order at 5:00 PM.

II. REORGANIZATION – Wendy McKenna asked for nominations of officers.

Election of Officers

Robert Fieo **moved** to elect the following officers:

Chairman – Terrie Stagliano

Vice Chairman – Paul Smith

Treasurer – Robert Fieo

Assistant Treasurer – Peter MacFarland

Secretary – Richard Kratz

Assistant Secretary – Stewart Strauss

Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Appointment of Professional Staff

Terrie Stagliano **moved** to appoint Robert L. Brant & Associates as Authority Solicitor, Gilmore & Associates as Authority Engineer and Maillie, LP as Auditor. Richard Kratz **seconded** the motion and it was **unanimously approved**.

Primary Depository

Mr. Smith **moved** to have Bryn Mawr Trust serve as the primary depository with authorized signers to be the Chairman, Treasurer, Assistant Treasurer and Manager. Mr. Fieo **seconded** the motion and it was **unanimously approved**.

Right to Know Officer

Terrie Stagliano **moved** to appoint Michael McGann, Authority Manager, as the Right to Know Officer. Robert Fieo **seconded** the motion and it was **unanimously approved**.

III. MINUTES

Paul Smith **moved** to approve the minutes as presented for the Regular Meeting held December 8, 2016. Robert Fieo **seconded** the motion and it was **approved 5-0**. Stewart Strauss abstained from the vote due to his absence from the December meeting.

IV. EXECUTIVE SESSION – None

V. PUBLIC COMMENTS – None

VI. MANAGER'S REPORT – Michael McGann

Capacity Rights Agreements – 91 EDUs

Paul Smith **moved** to approve the Capacity Rights Agreements as follows:
Audubon Land Development, Shannondell, Lower Providence TWP – 90 EDUs
Rotelle Development, Yeager Road, Upper Providence TWP – 1 EDU
Richard Kratz **seconded** the motion and it was **unanimously approved**.

Capacity Rights Transfer Agreement – None

Capacity Rights Return – None

Chapter 94 Consistency Letters – 77 EDUs

Robert Fieo **moved** to approve the release of Chapter 94 Consistency letters as follows:
615 Egypt Road, Upper Providence TWP – 49 EDUs
69 North Borough Line Road, Upper Providence TWP – 28 EDUs
Richard Kratz **seconded** the motion and it was **unanimously approved**.

IPS Bar Screen

Robert Fieo **moved** to approve Pay Application #8 in the amount of \$301,397.00 payable to Quad Construction Company. Paul Smith **seconded** the motion and it was **unanimously approved**.

IPS Bar Screen

Robert Fieo **moved** to authorize Change Order #2 for Stainless Steel Wetwell Supports and Paving in the amount of \$10,162.90 to Quad Construction. Stewart Strauss **seconded** the motion and it was **unanimously approved**.

Finance Reports

Robert Fieo **moved** to accept the Finance Reports for December 2016. Richard Kratz **seconded** the motion and it was **unanimously approved**.

VII. CHIEF OF OPERATIONS & MAINTENANCE REPORT – Tom DiMarzio

Submitted a written report and offered to answer any questions.

VIII. TREASURER'S REPORT – Robert Fieo

Paul Smith **moved** to approve the payment of bills in the total amount of \$467,535.70. Richard Kratz **seconded** the motion. Prior to the vote Stewart Strauss asked about the WC insurance payment and Michael McGann confirmed the amount on the bill list is an annual payment.

The Board entered **Executive Session** at 5:20 PM. The regular meeting reconvened at 5:34 PM.

The motion to pay the bills was **unanimously approved**.

Paul Smith **moved** to ratify payments for utilities and insurances in the amount of \$1,282.69. Richard Kratz **seconded** the motion and it was **unanimously approved**.

IX. AUTHORITY ENGINEER’S REPORT – William Dingman

Bill Dingman submitted a written report and provided an update on the Middle Interceptor survey progress such as property owner notification.

Provided a summary of our meeting with the Conservation District regarding the location of the Middle Interceptor.

X. SOLICITOR’S REPORT – Wendy McKenna

Wendy McKenna submitted a written report and offered to answer any questions.

XI. UNFINISHED BUSINESS –

XII. NEW BUSINESS –

XIII. ADJOURNMENT

The meeting was adjourned at 5:51 PM.

Respectfully submitted,

Richard Kratz, Secretary